

MADRAS SCHOOL OF SOCIAL WORK, CHENNAI-8
PG ADMISSIONS – 2018

List of provisionally SELECTED / WAITLISTED Candidates is given against each PG Dept.

INSTRUCTIONS TO SELECTED CANDIDATES

1. All candidates in the selected list must be present in the Department or designated room on **15th June 2018 (Friday)** at the given **time** without fail. SMS and emails have been sent.
2. Candidates who are not present when their names are called out will forfeit the seat.
3. Candidates must bring the following original certificates without fail
 - SSLC Marksheet
 - HSC Marksheet
 - UG all semester/year mark sheets
 - Community Certificate (if applicable)
 - Disability Certificate (if applicable).
4. Internet copies will be accepted only for the Final semester mark sheet which must be attested by the Principal/COE/HOD of the college or University last studied.
5. Candidates failing to produce original certificates will not be considered for admission.
6. Candidates must pay the fees immediately after verification of certificates and admission. Please refer the fee structure provided in the website. Fees can be paid online in the College Computer Centre or in ICICI Bank Egmore Branch after downloading challan. Separate instructions for fee payment will be given.
7. Selected Candidates who do not pay the fees on the date of admission will forfeit the seat.

INSTRUCTIONS TO WAITLISTED CANDIDATES

1. Waitlisted candidates will be considered for admission only if vacancy arises when selected candidates do not join.
2. Waitlisted candidates must be present in the Department or designated room on **15th June 2018 (Friday)** at the given **time** to know the vacancy position.
3. Candidates must come prepared to join immediately if seat is available. Original certificates must be produced and fees paid immediately to secure the admission.
4. Waitlisted candidates who do not come on the specified date and time will not be considered for admission.
5. All other instructions regarding certificates and fee payment given above will be applicable to waitlisted candidates too.

INSTRUCTIONS TO CANDIDATES WHO ARE SELECTED IN ONE DEPARTMENT AND WAITLISTED IN ANOTHER DEPARTMENT

1. Such candidates can join in the selected department and then slide to the other department when a vacancy arises.
2. The candidates must pay the fees in the selected department and immediately go to the waitlisted department to ascertain vacancy position.
3. Original certificates submitted in the selected department will be transferred later to the other department if admitted there.

PRINCIPAL