



Madras School of Social Work (Autonomous)

(Affiliated to the University of Madras)

Office of the Controller of Examinations

24.01.2018

Through The Head of the Department - UG / PG programmes

CIRCULAR

UG / PG Arrear Exam Registration for April 2018 End Semester Examinations (Arrear papers).

All UG / PG students who need to appear for April 2018 End Semester Examinations (Arrear papers – ESE & ICA) are hereby informed to take note of the following dates for Arrear Exam Registration.

Arrear Exam Registration begins on 24.01.2018 (Wednesday)

Last date for Registration (without fine) - 14.02.2018 (Wednesday)

Last date for Registration (with fine) - 21.02.2018 (Wednesday)

(Fine @ Rs.50/ per working day will be applicable)

Arrear Exam Registration (ESE & ICA) application forms are available in the respective student login in the College website (www.mssw.in).


The student login details are:

- Username: Registration Number of the Candidate (MHRM-16-01)
- Password: Date of Birth in Year-Month-Date Format (88-03-25)

Students may refer to the Manual for Exam Registration in the College Website – COE Section for step by step procedure regarding Arrear Exam Registration for ESE and ICA through online or cash mode.

Note:

1. Students check your mark sheet before applying for Arrear Exams (ESE & ICA).
2. Students have an option to pay online or by cash.
3. Bank Challan is available in the Society Accounts Section / College website.
4. Students opting for cash payment must submit the Exam Fee Pre-Receipt print out with a copy of Bank Challan to the Society Accounts Section between 10 am and 4 pm, during working days.
5. **Only** students who have registered for the Arrear exam(s) will be permitted to write the same.


Controller of Examinations


Principal

Copy to: All HODs, Accounts Dept., COE Notice Board, College Website.